

LNSU/LNMUUSD PERSONNEL COMMITTEE MEETING  
THURSDAY, JANUARY 10, 2019  
GMTCC COMMUNITY EDUCATION CENTER

Board members present: Sue Hamlyn-Prescott, Katie Orost (by phone), Mark Nielsen (by phone), Jan Sander (by phone), Bill Sander (by phone)

Others: Charleen McFarlane, Catherine Gallagher

1. ***Call to Order, Approval of Agenda and Public Comment***

K. Orost called the meeting to order at 5:05.

**J. Sander moved to approve the agenda, S. Hamlyn-Prescott seconded and the motion was passed.**

2. ***Approve Food Service Coordinator Pay Rate***

C. McFarlane said Karyl Kent and Melinda Mascolino recommend hiring Jacqueline Hoff as food service coordinator at a grade 4 pay rate based on her vast experience, including a culinary degree and experience as a culinary instructor. The recommendation is to place her at step 20, \$17.60 per hour. Her position has supervisory responsibility. The recommended pay rate is a couple of dollars less than the person who left and it is supported by the association. (*C. Gallagher arrived at 5:06.*)

S. Hamlyn-Prescott said she thought positions with supervisory responsibilities were not supposed to be under support staff. C. McFarlane said she has discussed this with the union. She would like it out, but right now the position is in the union. Based on J. Hoff's vast experience, K. Kent hopes she may be able to use her more widely, which could help get the position out of the union. S. Hamlyn-Prescott asked what other positions in the contract have supervisory responsibilities. C. McFarlane said none. S. Hamlyn-Prescott said she doesn't understand why we don't offer her the position at the proposed pay subject to moving it out of the contract. C. McFarlane said that is for negotiations. We just ratified the support staff contract and the position is currently in the contract. She will try to move it out in the future.

S. Hamlyn-Prescott asked, in the support staff contract is there a limit on what step we can place someone on? C. McFarlane said no.

S. Hamlyn-Prescott asked if this is a school year or full year position. C. McFarlane said it is a little extended. This is the lowest paid food service coordinator we have.

**S. Hamlyn-Prescott moved to approve hiring Jacqueline Hoff as a food service coordinator at the pay rate recommended by administration (\$17.60 per hour), M. Nielsen seconded and the motion was passed.**

3. ***Superintendent's Contract Recommendation to Full Board on 1/14/19 – Discussion and Possible Executive Session***

**S. Hamlyn-Prescott moved to go into executive session to discuss the superintendent's contract, inviting C. McFarlane and C. Gallagher to remain the motion was seconded and passed and the committee entered executive session at 5:12.** The committee came out of executive session at 5:18.

**K. Orost moved to recommend extending a 5-year contract to Superintendent Catherine Gallagher, who has been leading the district in an excellent manner, in the interest of stability, continuity and consistency. J. Sander seconded and the motion was passed.**

4. *Adjourn*

**J. Sander moved to adjourn at 5:20. B. Sander seconded and the motion was passed.**

*Minutes submitted by Donna Griffiths*

UNAPPROVED